**Incident report received via:**
- Hate/Bias Reporting Form
- Emailed to reporthate@ucsc.edu
- In person through Office of the Dean of Students.

**Hate/Bias Response Team (HBRT)**
Administrator receives notice of new report.

**HBRT Administrator verifies and accepts report within 1 business day of receipt.**

**Duplicate reports will be consolidated into one primary case.**
Misfiled reports will be recorded, but not assigned to a member of the HBRT.

**Case Assignment**

- If an incident raises to the level of a hate crime, case is referred to the University Police Department.
  
  If the case falls under Title IX jurisdiction, case is referred to Title IX Office.

**Report becomes a Hate/Bias Response case when assigned to the appropriate HBRT member within 1 business day.**

**Case is independently managed by UCPD or Title IX Office.**

**Assigned responder uses the following methods of response:**

- Convene a community outreach and response team to discuss solutions and develop effective programming to address existing campus climate issues.
- Refer incident reporters to campus resources for support and guidance.
- Refer incident to relevant campus administrative bodies for policy review for possible disciplinary action.

**HBRT generates annual report of Hate/Bias Incidents for publication on Report Hate website.**

**Methods of Response**

- In cases of First Amendment protected speech*, HBRT member may meet with alleged perpetrator of hate/bias incident to engage in dialogue about Principles of Community on campus (address impact of incident).

*Such expressions may be protected under the First Amendment, but the university is committed to countering and addressing the impact of such speech.